

CENTURION PUBLIC SCHOOL, PARALAKHEMUNDI, GAJAPATI

CBSE AFFILITATION NO. - 1530139, SCHOOL CODE - 15300

CONSTITUTION OF PARENT TEACHER ASSOCIATIO (PTA)

DEFINITION & AIM OF THE PTA:

Parent Teachers Association (PTA) is a non-profit, non-political, and non-sectarian organisation made up of school staff and parents which work to support the school in a wide variety of ways. The function of PTA is not only to help/support the school in the development of students but also to provide help/support in the improvement and development of the school.

DEFINITION OF KEYWORDS:

Association: All Parents, Teachers, and employees of the Centurion Public School.

Members: Any/All individuals who have been accepted and admitted by the Association.

Governing Council: in which the management of the Association is vested i.e. Elected parents, appointed teacher representative, Secretary, Director chosen by the School.

PREAMBLE:

We desire to sustain the promotion and continuity of sound, meaningful and qualitative education for the students of CPS, we, the parents/guardians, and teachers of the students hereby jointly and severely agree to constitute ourselves into an organization whose membership shall embrace all parents, guardians, and teachers of registered pupils in CPS.

AIMS AND OBJECTIVES:

The aims and objectives of the association shall be:

- To provide the platform for parents, guardians, and teachers of students of CPS to meet, exchange, deeply analyse issues, make recommendations, and effectively pursue the implementation of decisions on matters affecting education / learning in CPS with appropriate agencies.
- To foster mutual understanding, harmonious relationship and cooperation among parents, guardians, and teachers in the fulfillment of their common aim, the welfare of the school and the pupils/students therein.
- To make for a healthy and sympathetic understanding of the education policies and programs of the school and thus influence the same to create a suitable climate for the reception of the same.

MEMBERSHIP OF PTA, QUALIFICATION:

Membership of the association shall be open to:

1. Parents / guardians whose children or wards attend school in CPS. Such participation shall be non-political and non-religious.
2. Any person who is a member of the teaching staff of CPS.

EXECUTIVE COMMITTEE MEMBERS:

Chairman – President, SMC

Secretary –Principal

Other Executive Committee Members -Vice Principal, New elected Parent members,
Academic staff nominated by CPS management.

GUIDELINES AND RULES OF CONDUCT MEETING:

- Members will always, during its deliberation and actions, work with proper conduct and respect to one another and to the school.
- Each member must attend general meetings unless a member has a sound reason that will hinder him/her.
- Governing Council will not concern themselves in individual /personnel matters.

Members shall be immediately terminated on the following grounds:

1. If a member is found acting prejudicially to the interest and working of the school and/or towards other members. Sufficient opportunity will be given to the member to submit an explanation. Final decision will be made by the school.
2. Any office holder of the association who goes into or intends to or is invited to or elected to partisan politics shall resign his PTA post or be requested to resign and vacate his post. Under no circumstances shall anyone involve the association into partisan politics.
3. If a member's child/children leave(s) the school.
4. If a member's employment at school is terminated.

ELECTION PROCESS:

- The school shall select the Chairman, Secretary and Teacher representatives of the PTA. Vice Chairman can be nominated from the elected representatives. Principal is the ex- officio Secretary by her role and position.
- The Executive Committee shall be elected by lottery system method if more than one parent representative volunteers from each level. One representative for each level – class LKG to 12 shall be elected. The election will be held at Annual General Meeting and shall hold office for one year.
- The Previous Executive Committee shall select one lead parent representative in the Council to remain on the post for the New Year.
- A list of parents per Class level who stand for the elections, shall be compiled, and kept for future use, in case of a resignation or termination of an elected parent.
- If an elected parent resigns in writing to school, his children leave the school or are terminated, then a new member will be selected from those who stood in the PTA AGM via lottery system. OR Any vacancy occurring in the executive committee of the association before another election may be filled by a special meeting provided that the chairman on the advice of the executive members may appoint any member to fill such a vacant post until a substantive holder is elected.

- Parents will be notified via circular of elected members of the Governing Council for the PTA. Circular for the same will be posted on the CPS website under PTA.
- In the event of any officer vacating his office before or due to another election, he shall immediately hand over the properties of the association to the chairman or any of the executive council members. The association shall seek police assistance, where such vacating officer refuses to hand over the properties.

THE EXECUTIVE COMMITTEE:

- The Executive committee will meet when necessary but, at least, twice in an academic year.
- The committee meetings are not open for other members. However, members may refer any relevant matter of their interest through the Secretary of the Association or through the Class Parent Volunteer, for discussions at these meetings.
- Decisions will be made by majority vote process. All committee members have equal voting rights.
- Six members of the Executive Committee shall constitute a quorum at the meetings of the Council. Without a quorum, no discussion shall be transacted.
- An elected member of the Committee shall cease to be a member of the Committee if the member fails to attend 3 consecutive meetings of the committee.
- If any vacancy occurs in the Committee, the continuing Members shall then be appointed, by lottery system, a member from the list compiled at the AGM Meeting.

GENERAL RESPONSIBILITIES WILL INCLUDE BUT NOT LIMITED TO-

- Help School in any events outside and beyond standard School functions such as: organizing intra school quiz competitions, science fair, community outreach, teacher appreciation event etc.
- Volunteer to plan and provide above activities and classroom activities that support lesson plans given to the students.
- Provide an "ear" to the issues concerning the parent body at large and take it up with School management for satisfactory resolution.
- Solicit new ideas and suggestions from the parent body to help enhance the overall and all-round education experience and work with CPS for review and implementation of the same.
- Build a sense of community at school through increased and sustained parental participation and involvement in school events.
- Foster a relationship between parents, teachers, school management and Board of Trustees.

CHANGE IN RULES AND REGULATIONS OF THE EXECUTIVE COMMITTEE:

- Rules and regulations / roles and responsibilities will be constantly evolving and subject to review and changes based on the changing needs of Children, Parent, The School and the Teachers.

- Any changes in the Rules and Regulations must be first approved and the committee's meeting and thereafter at a General Body Meeting provided that previous notice was given in writing and sent to all the members. Those present for the said meeting can approve of the said changes by a simple majority, subject to the Chairman's casting vote, in the event of any disagreement.

PARENT TEACHER ASSOCIATION (PTA) MEMBERS

SL NO.	CLASS	NAME OF THE MEMBERS	MEMBERSHIP
1		Dr. ANITA PATRA	CHAIRMAN
2		Ms. SUNITA PANIGRAHEE	SECRETARY
3	LKG	Mrs. SAHUKAR SANTOSHI	PARENT REPRESENTATIVE
		Ms. RASHMIBALA PADHY	TEACHER REPRESENTATIVE
4	UKG	Mr. SANTOSH KU PRADHAN	PARENT REPRESENTATIVE
		Ms. SOPNA KUMARI PATRO	TEACHER REPRESENTATIVE
5	I	Mrs. SWAGATIKA SABAT	PARENT REPRESENTATIVE
		Mr. V KARTIK	TEACHER REPRESENTATIVE
6	II	Mr. JITENDRA KUMAR SAHU	PARENT REPRESENTATIVE
		Ms. SANJUKTA RAJGURU	TEACHER REPRESENTATIVE
7	III	Mrs. SUCHISMITA DASH	PARENT REPRESENTATIVE
		Ms. SUSMITA RANI PANDA	TEACHER REPRESENTATIVE
8	IV	Mrs. JYOTIRMAYEE MAHAPATRO	PARENT REPRESENTATIVE
		Ms. ANITA RATH	TEACHER REPRESENTATIVE
9	V	Mrs. BHAGYASHREE MAHAPATRO	PARENT REPRESENTATIVE
		Ms. SANGITA PADHY	TEACHER REPRESENTATIVE
8	VI	Mr. LOKNATH PADHY	PARENT REPRESENTATIVE
		Ms. INDIRA PATRO	TEACHER REPRESENTATIVE
9	VII	Mr. N CHANDRA RAO	PARENT REPRESENTATIVE
		Mr. KAMAKSHI PRASAD RATH	TEACHER REPRESENTATIVE
10	VIII	Mrs. ILLA NAGAMANI	PARENT REPRESENTATIVE
		Mr. U SRINIVAS RAO	TEACHER REPRESENTATIVE
11	IX	Mrs. SARITA PANDA	PARENT REPRESENTATIVE
		Ms. DEEPTI BAI SINGH	TEACHER REPRESENTATIVE
12	X	Mrs. PUSPANJALI PANIGRAHI	PARENT REPRESENTATIVE
		Ms. S PADMAJA	TEACHER REPRESENTATIVE
13	XI	Mr. GOURI SAHU	PARENT REPRESENTATIVE
		Mr. SMRUTI RANJAN PARIDA	TEACHER REPRESENTATIVE
14	XII	Mr. RABI NARAYAN PANDA	PARENT REPRESENTATIVE
		Mr. SANJAY RATH	TEACHER REPRESENTATIVE

Dandeep Kumar Panda
MANAGER

MANAGER
Centurion Public School
Paralakhemundi

Sunita Panigrahee
PRINCIPAL
Principal
Centurion Public School
Paralakhemundi, Gajapati
ODISHA